

## HAULAGE USER MANUAL

HDBS stands for Haulage Depot Booking System. The system allows the Haulage Companies to plan the appointment to ODD's for MT Pickup and Drop Off Transaction. The following Chart depicts the operational process of HDBS booking.



## How do I login to HDBS System?

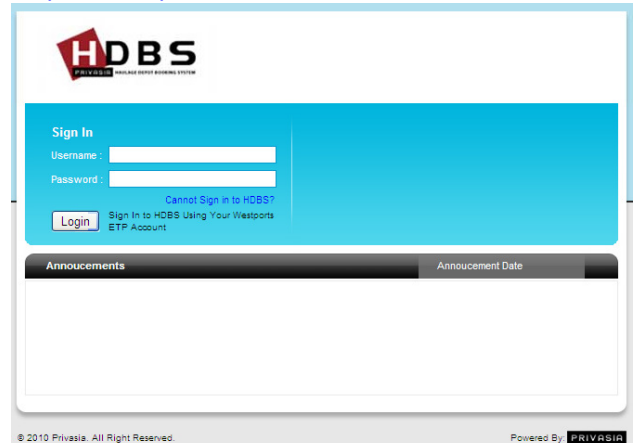
There are 2 ways to login into HDBS system:

- Using e-terminal System :- <http://www.eterminal.net.my>
- Using HDBS System :- <http://hdb.privasia.com/hdb/>

Login to eTerminal Plus with your existing username and password via <http://www.eterminal.net.my>

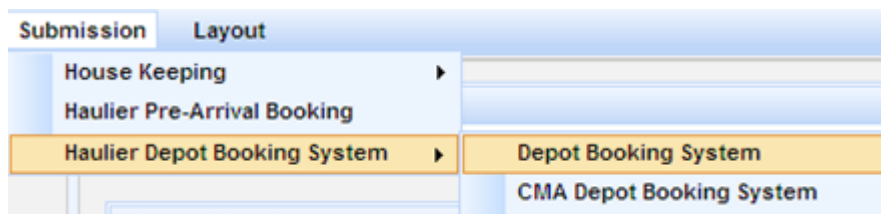


Login to HDBS System with your existing e-terminal plus username and password via <http://hdb.privasia.com/hdb/>

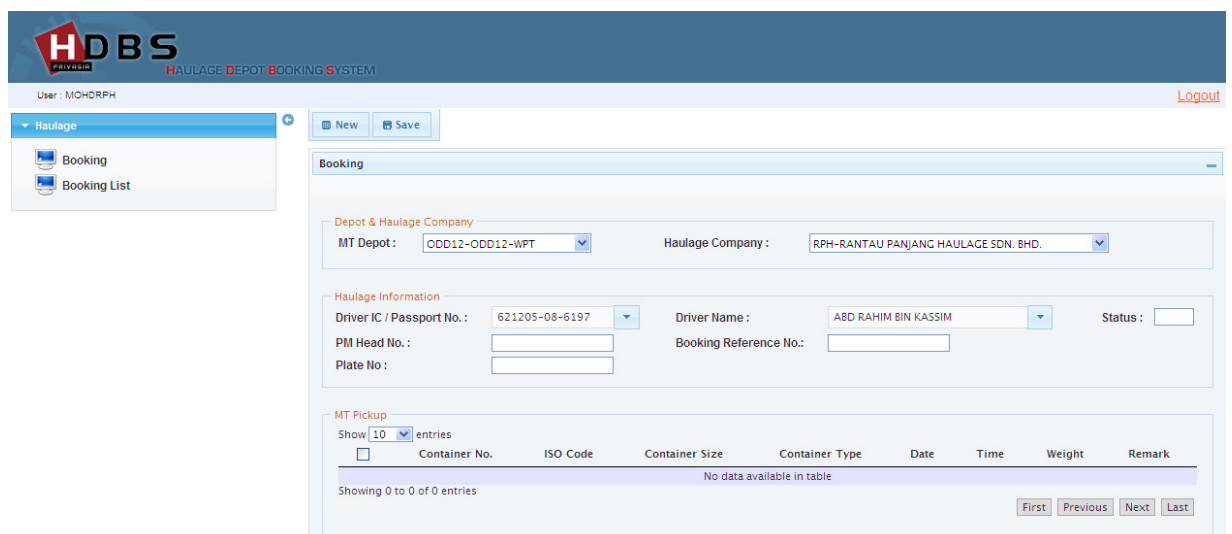


If you have logged in using e-terminal plus,

Click on **Submission >> Haulier Depot Booking System >> Depot Booking System**

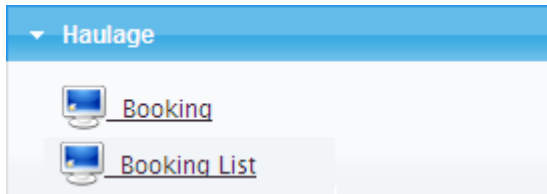


You will be directed to the following booking screen upon successful login as shown below:-



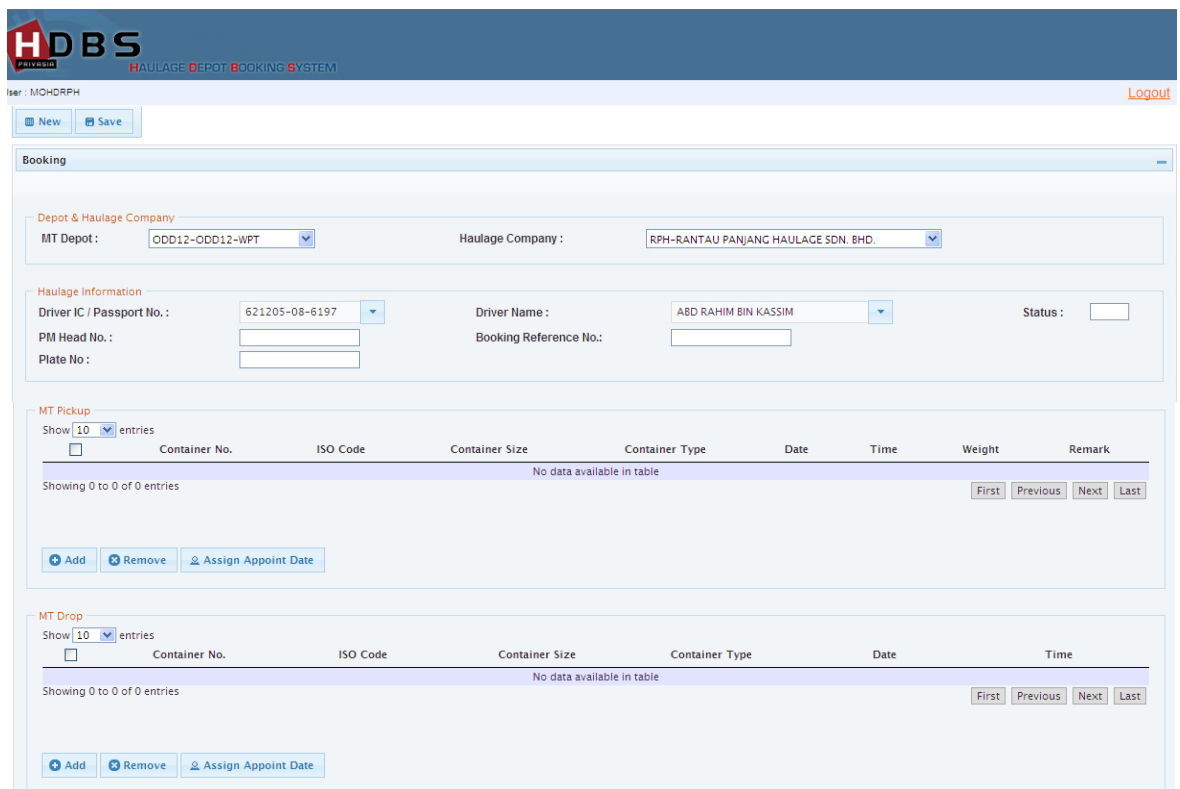
## Where is the menu to Create and View Booking?

- On the left side of the screen, you will be able to view the menu. You may click on “+” icon to hide the menu for a full view of booking screen and “+” to retrieve the booking menu displayed below



- Booking** : Directs the user to book “Arrival Time Slot” in appointment creation screen for both MT Pickup and MT Drop Off at ODD
- Booking List**: Directs the user to view the list of booking created and allows searching based on appointment status and date.

- The following screen will appear upon clicking “Booking” option in the menu



**HDBS**  
HAULAGE DEPOT BOOKING SYSTEM

User: MOHDPH Logout

New Save

**Booking**

Depot & Haulage Company

MT Depot: ODD12-ODD12-WPT Haulage Company: RPH-RANTAU PANJANG HAULAGE SDN. BHD.

Haulage Information

Driver IC / Passport No.: 621205-08-6197 Driver Name: ABD RAHIM BIN KASSIM Status:

PM Head No.:  Booking Reference No.:

Plate No.:

MT Pickup

Show 10 entries

<input type="checkbox"/>	Container No.	ISO Code	Container Size	Container Type	Date	Time	Weight	Remark
No data available in table								

Showing 0 to 0 of 0 entries

First Previous Next Last

Add Remove Assign Appointment Date

MT Drop

Show 10 entries

<input type="checkbox"/>	Container No.	ISO Code	Container Size	Container Type	Date	Time
No data available in table						


Showing 0 to 0 of 0 entries

First Previous Next Last

Add Remove Assign Appointment Date

- The booking screen has 4 sections:
  - Depot & Haulage Company
  - Haulage Information
  - MT Pickup
  - MT Drop

- The following screen will appear upon clicking “Booking List” option in the Menu


HDBS  
HAULAGE DEPOT BOOKING SYSTEM

User : MOHDPH
Logout

Haulage

- Booking
- Booking List

Reset Search

### Booking Listing

Search

Date From : 18-11-2011
Date To : 18-11-2011

Depot : All
Haulage : All

Booking Reference No.:
Status : All


### Booking Detail

Show 10 entries

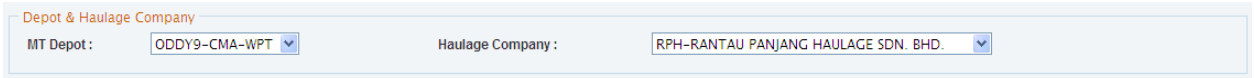
	Date	Status	Booking Ref No	Container No	Depot Name	Haulage	Driver Name	Driver IC
<input type="checkbox"/>	2011/11/18 10:00:00	COMPLETED	HDBSBOOK3		ODDY9-CMA	RANTAU PANJANG HAULAGE SDN. BHD.	MOHD NORDIN BIN AMZAH	621205-08-6197
<input type="checkbox"/>	2011/11/18 11:00:00	ACCEPTED	MTR1120110007	ABCD1234	ODDY9-CMA	RANTAU PANJANG HAULAGE SDN. BHD.	MOHD NORDIN BIN AMZAH	621205-08-6197

5. The booking List screen has 2 sections:
  - a. Search
  - b. Booking Detail

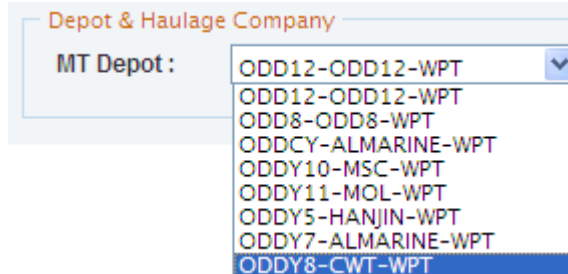
## How do I make appointment booking for MT Pickup and MT Drop Off?

1. Please click on the  button to create a new appointment.
2. Please fill up Section A and B
3. Please fill up Section C for MT Pick Up Transaction
4. Please fill up Section D for MT Drop Off Transaction

### A) Depot & Haulage Company

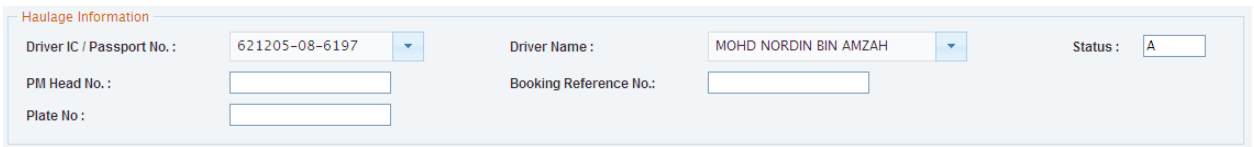


- i. User shall choose the ODD to perform appointment from the drop down

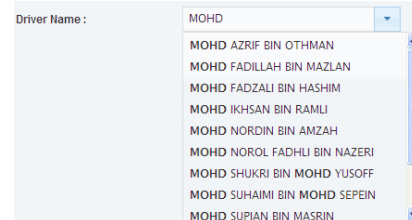


- ii. Haulage Company is auto populated based on the user's login.

### B) Haulage Information



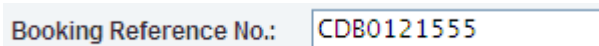
- i. The users is required to choose the Driver info by using either by
  - a. Driver IC/Passport No
  - b. Driver Name

- ii. Both the Driver IC and Driver Name field will update each other with the value when either one of the field is specified
- iii. User shall then enter the

- a. PM Head No. :
- b. Plate No :

- iv. User shall then enter the Booking Reference



### C) MT Pickup

MT Pickup

Show 10 entries

	Container No.	Container Size	Container Type	Date	Time	Remark
<input checked="" type="checkbox"/>	TGHU1234567	20	DV			

Showing 1 to 1 of 1 entries

First Previous 1 Next Last

+ Add - Remove Assign Appointment Date

i. User shall enter the following details:-

- Container No.
- ISO Code
- Container Size
- Container Type
- Remarks

ii. User shall the Assign the appointment Date by clicking on

Assign Appointment Date

- Choose the date of pickup appointment for the containers

Assign Date

Details

Appointment Date :

Time :

Su Mo Tu We Th Fr Sa

1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Choose the appointment time for the date chosen

Assign Date

Details

Appointment Date : 17-11-2011

Time : 18:00

18:00

19:00

20:00

21:00

22:00

23:00

00:00

Assign Close

- Click on Assign to assign the appointment date or Close to close the window

iii. You will be able to view the assigned appointment date in Section C

MT Pickup

Show 10 entries

	Container No.	Container Size	Container Type	Date	Time	Remark
<input checked="" type="checkbox"/>	TGHU1234567	20	DV	17-11-2011	19:00	

Showing 1 to 1 of 1 entries

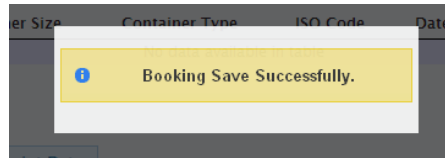
First Previous 1 Next Last

+ Add - Remove Assign Appointment Date

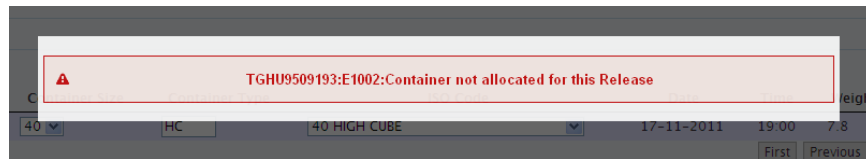
iv. You shall click on Save button to save the Pickup Transaction or proceed to enter Drop Off Details in Section D before clicking on the Save button.

v. You shall be prompted with the following screen to confirming the success of your booking transaction. You may click on anywhere on the screen to close the prompted message.

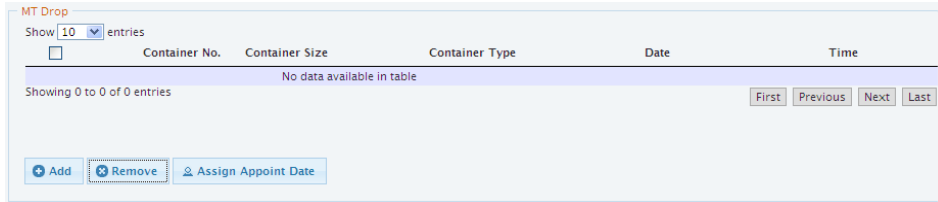
- Successful Booking

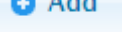
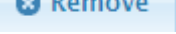


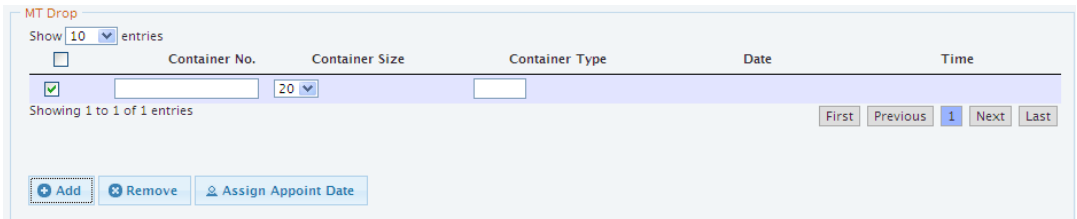
b. Unsuccessful Booking will prompt the error a shown below

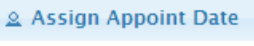


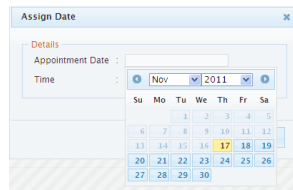
## D) MT Drop



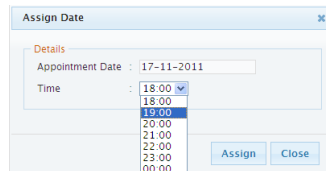
- Click on  to add drop off container and  to remove it from the list. Once added the form will load as shown below:-

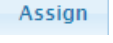
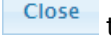


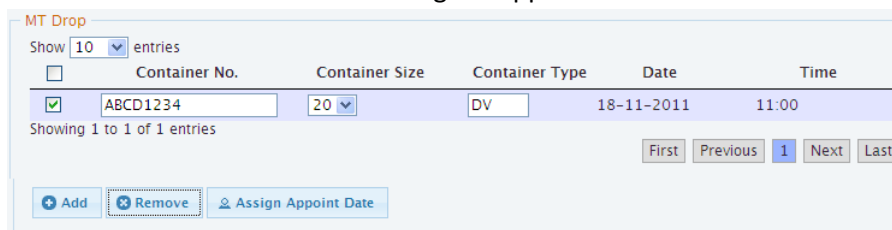
- User shall then enter the
  - Container Number
  - Container Size
  - Container Type
- Assign the appointment Date by clicking on 
  - Choose the date of pickup appointment for the containers





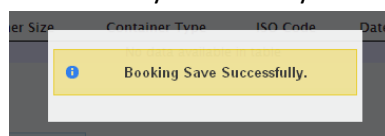
- Choose the appointment time for the date chosen



- Click on  to assign the appointment date or  to close the window
- You will be able to view the assigned appointment date in Section D



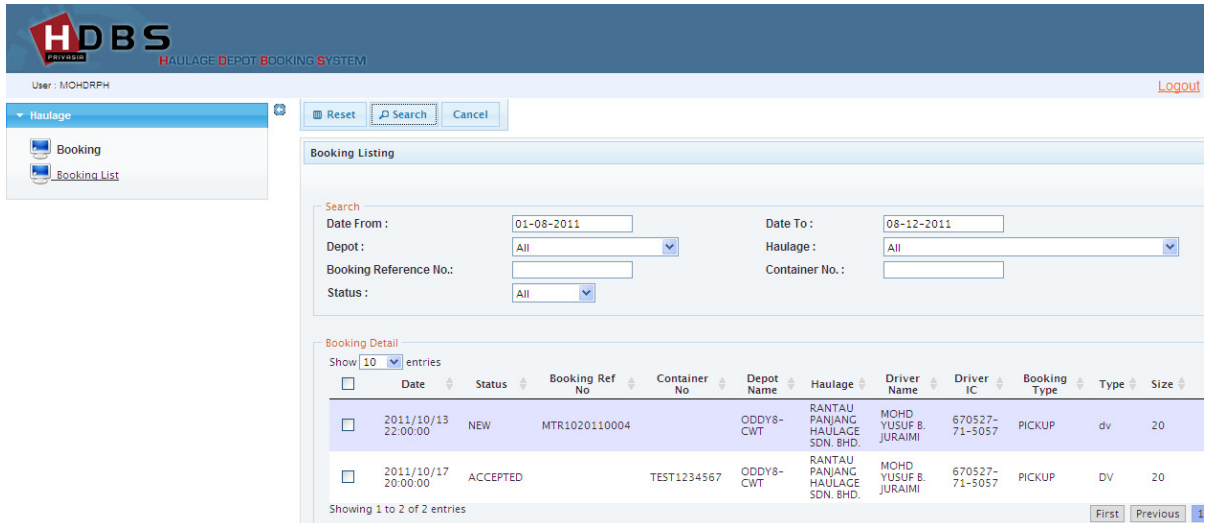
- You shall click on  button to save the Pickup Transaction or proceed to enter Drop Off Details in Section D before clicking on the  button.
- You shall be prompted with the following screen to confirming the success of your booking transaction. You may click on anywhere on the screen to close the prompted message.





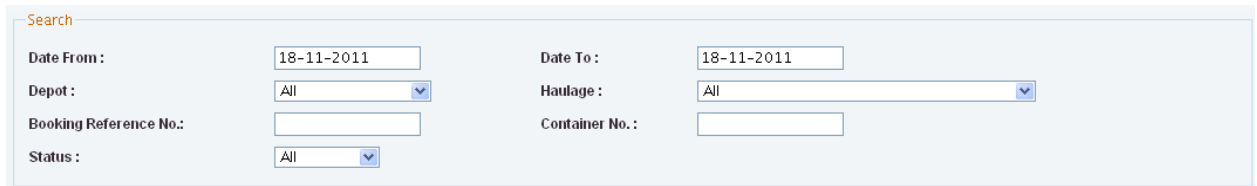
## How do I view the status of appointments made?

- The following screen will appear on click on "Booking List" Menu

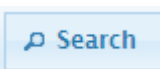



- The booking screen has 2 sections:
  - Search
  - Booking Detail

### A) Search



- User shall be able to search bookings using the following search fields
  - Date From
  - Date To
  - Haulage
  - Booking Reference No
  - Container No
  - Status
    - New : New Booking Created by Haulage
    - Accepted : Booking Accepted by ODD
    - Approved : Haulier has Reached ODD and started Transaction
    - Completed : Haulier has Gated out ODD
    - Rejected : Booking was rejected by ODD
    - Cancelled : Booking was cancelled by either ODD/  
Haulier will not be able to Cancel booking if ODD has accepted the booking


- Click on  button to view the results in Section B or  to empty the fields to start a new search:-

## B) Booking Detail

Booking Detail

Show 10 entries

<input type="checkbox"/>	Date	Status	Booking Ref No	Container No	Depot Name	Haulage	Driver Name	Driver IC	Booking Type	Type	Size
<input type="checkbox"/>	2011/10/13 22:00:00	NEW	MTR1020110004		ODDY8-CWT	RANTAU PANJANG HAULAGE SDN. BHD.	MOHD YUSUF B. JURAIMI	670527-71-5057	PICKUP	dv	20
<input type="checkbox"/>	2011/10/17 20:00:00	ACCEPTED		TEST1234567	ODDY8-CWT	RANTAU PANJANG HAULAGE SDN. BHD.	MOHD YUSUF B. JURAIMI	670527-71-5057	PICKUP	DV	20

- User shall be able to view the search results as shown in the diagram above.
- If user intends to cancel an appointment ,Click on the checkbox to choose the transaction and click on the  button
- Please note that only “New” booking can be cancelled. User is required to call the ODD to cancel an appointments if it that has already been accepted by the ODD.